

# CREATING *job opportunities* WITH A RÉSUMÉ

A LESSON IN BEEFING UP YOUR  
RÉSUMÉ IN HIGH SCHOOL



COMPLETE WITH STORIES, QUIZZES AND RESOURCES

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## 6 Second TAKE

If you want to build a stellar resume it's all about initiative and creating opportunity.



## How To Build A Killer Résumé While In High School



**SEANNA VIECHWEG**  
December 14, 2016

Grades are important, I will admit. As someone who tried to get an A on everything my first year of high school, it would be a bit hypocritical of me to say otherwise.

However, I think that it is just as important to stress that your GPA is not the only thing that should matter to you in high school – more importantly, a number does not and should not ever define you.

There are so many things that you could be doing in high school other than solely worrying about how you are doing in your classes – such as, for instance, getting involved with extracurricular activities.



I know that the idea of being involved in activities can be a bit daunting, especially if you're anything like I was and don't even know where to start.

Here are a few ideas to get you started:

### **Ask around**

Check out what your friends are doing. See if anyone is a part of a program or extracurricular activity in your community that you find interesting. Talk to upperclassmen, teachers, and counselors in your high school and see what they have to recommend.

In high school, I knew I loved to write, and after talking to an upperclassman who was involved with a writing and mentorship program called Girls Write Now, I too became involved. I have been grateful for the experience ever since.

### **Rock your school activities**

Most high schools love to boast about the extracurriculars they offer, such as sports teams, academic clubs, theater clubs, and community service opportunities. My high school offered extracurriculars such as model UN, photography, tutoring at local elementary schools, and research opportunities at nearby colleges and universities.

Even though I wasn't involved in all of the activities that my school offered, I was happy with the ones that I did participate in, such as the running club, the social justice club, and Girls Inc., which gave me the opportunity to tutor middle school girls in English and math after school.

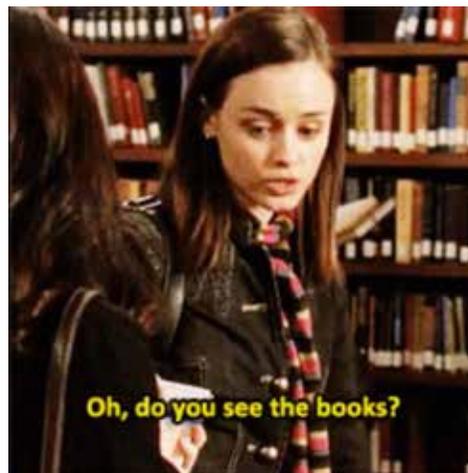
### **Do some research**

I remember that toward the end of my sophomore year, I had no idea what I wanted to do for the summer. I decided to randomly google "community service near me" to find what opportunities were available in my area. I ended up finding that my local public library in New York was open to having interested high school students do volunteer work there.

So I spent most of my summer helping younger kids use computers and find new books to read. Not only was the experience fun and a great way to spend my time during the summer, but it was something that I was able to put down on my resume.

### **Make a club yourself**

For those who don't like what your schools have to offer, try starting your own club – either alone



or with a couple of friends. In my junior year of high school, I was obsessed with a lot of books that I wanted to discuss with others. But that was hard to do, considering that most people might not have read the same books. That is when I talked to my English teacher about starting a book club. It can be that easy. Talk to faculty and friends and get your idea turned into a club, not only for you to enjoy, but for many others who might also benefit. Starting a club looks great on a resume, by the way.

### **Final Thoughts**

Whether it's finding extracurricular activities in your school or community or volunteering in your neighborhood, it's important to take the time to discover what you might want to be involved in during high school.

It is also an excellent way to build your resume, which will be impressive to present to employers and admissions officers at jobs, internships, and colleges that you might consider applying to in the future.



It is all about what you make of your high school experience. Don't just spend all your time on books. Let your experiences define who you are and what you want to do someday – that matters just as much as numbers on a piece of paper.

## 6 Second TAKE

College is just one among many options open to high school graduates. Here are a few paths you could choose.



**JACKIE LAM**  
March 13, 2017

If you're a senior in high school, you've probably been working hard on earning stellar grades, getting knee-deep in extracurricular activities, and possibly even fighting off a case of senioritis. The big question mark is what the future holds when you graduate. And as you venture out into a world filled with vast possibilities, don't focus just on one option – consider a few of them.

### **1. Large, Public Four-Year Universities**

According to the College Board, the national average for one year of tuition and fees at an in-state public university is \$9,410. The cost for out-of-state students? A whopping \$23,890.

“

*Attending a four-year university is a popular choice, but you'll want to factor in the costs.*

”

“Cost needs to be a huge consideration when weighing the pros and cons of higher education because it determines your return on investment for your education,” says Robert Farrington, founder of The College Investor. You’ll need to spend some time with your parents figuring out what all the costs are (including room, food, books, and supplies), how you’ll pay for it, and weighing the pros and cons of attending college to determine if it’s ultimately worth it.

## **2. Small, Private Four-Year Universities**

If you want smaller classes, an emphasis on teaching over research, and an easier time getting to know fellow students, then look toward attending a small, private university. Small colleges also tend to specialize in the liberal arts. However, you may forgo the name recognition and athletics department that many larger universities boast.

“

*Are you someone who likes to get lost in a big crowd?  
Or would you get more from a close-knit environment?*

”

On average, small, private colleges come with a heftier price tag: \$32,410 per year.

## **3. Two-Year Community Colleges**

Looking for a less costly alternative? Consider going to a two-year community college before transferring to a four-year university. The average cost for one year of tuition at an in-state, public two-year college is \$3,400, according to the College Board. Plus, there’s a good chance you can attend community college while living with mom and dad, which could save you money on room and board. If you’re not sure what you’ll be majoring in, it’s a great way to get your general education courses out of the way before delving deep into courses that pertain to your major.

## **4. Trade or Vocational Schools**

Traditional colleges might not be the right path for every high school graduate. You can learn anything from electrical and automotive to architecture and vet tech skills. For those with a creative bent, you can learn visual effects or music engineering.

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*If you want to skip academia and learn a specific job, trade schools are a great way to graduate with skills that let you pay the bills.*

”

While the average cost for all four years of a more traditional college is \$127,000, the total cost of attending a trade school is \$33,000. And even aside from the lower cost, it takes on average anywhere from four to 18 months to complete a trade school program, so you'll be entering the workforce sooner.

One of the drawbacks to attending a trade school, though, is that you're limited in the kinds of jobs that you can do. And of course, you won't be able to attend professional or graduate school without a college degree.

### **5. Military**

The perks of joining the military include getting to see the world and learning skills that you can take with you down the road, not to mention generous retirement benefits, healthcare, and tuition reimbursement.

There's also the U.S. Army Reserve, which you can enlist in while attending college. You can also join the military after you graduate with a college degree, which will broaden your options as to which posts you can occupy.

### **6. Online Classes**

There are plenty of opportunities to further your education after high school with online courses. From massive open online courses (MOOCs) to sites like Udemy, Coursera, and Skillshare to university extension courses, you can learn anything from photoshop to financial planning to blogging for money.

“

*The best thing about online courses is that some of them are 100 percent free.*

”

While you may not earn a degree, you can earn a certificate of completion. Plus, online classes are a great way to bulk up your marketable skills.

## **7. Straight to Work**

Of course, you can decide to go straight to work. This may be a good idea if you want to gain some real-life experience right after college. Maybe there's a family business you can work at. Or maybe you can learn sustainable living skills at organic farms in different countries through programs like Willing Workers on Organic Farms (WWOOF).

Farrington strongly recommends that those who don't know what they want to do after high school get out there and work for a few years. "Explore different jobs and careers," says Farrington. "Travel if you can afford it. The thing is, you can always go back if you need to get an education in something. But don't waste your money if you don't have any clue why you're doing it."



**EVA BAKER**  
July 6, 2017

Did you know that you can make money blogging? And in more ways than you think, too! Lots of people will pay for good writing, of course. But you may even be able to land speaking gigs and more! If you're looking for a good side hustle or summer job, why not give it a go? One teen blogger shares her tips for turning a profit through blogging.

[To watch the video, click here >>  
https://centsaieducation.com/earning-income-videos/teens-  
make-money-blogging/](https://centsaieducation.com/earning-income-videos/teens-make-money-blogging/)



**1. You should arrive at an interview...**

One hour early

45 minutes early

30 minutes early

10 minutes early



**2. Before heading to an interview, you should...**

Put on a generous amount of Rihanna's perfume

Visit headquarters the day before to introduce yourself

Familiarize yourself with the company

Call the interviewer on the way and ask if she wants something from Shake Shack

**To take the entire quiz, click here >>**  
<https://centsaieducation.com/earning-income-quizzes/ace-your-job-interview/>

## 6 Second TAKE

There are many scenarios when you might want to obtain credit – whether for a loan or for a credit card. But when is it actually a good idea to do so?

A large portrait of Kevin Smith, a young man with a shaved head, wearing a blue denim shirt over a white t-shirt. He is smiling and has his arms crossed. The background is a plain, light-colored wall.

### Case Study: What's Your Side Hustle Personality?



**KEVIN SMITH**  
May 12, 2017

Josue and DeShawn are middle school students who live a couple of blocks from each other and who've known each other since the first grade. Since starting sixth grade earlier this year, they both concluded that they need more pocket money. Their parents also think that the boys should be more industrious and develop ways to make money.

That's exactly what they did. They thought over a number of ways that they could do this. As fall approached, they go from house to house introducing themselves to those who didn't already know them. They told the residents of each home that they were entrepreneurs, and that they provided services like raking leaves. They also mentioned that they would be available for shoveling snow in the winter and mowing the lawn in the spring and summer.

In order to handle everything in a business-like manner, Josue and DeShawn provided each resident with a business card and a flyer listing their rates and contact information. They called their new enterprise “At Your Service.”

When they knocked on doors, they told residents to take time to think over what they were offering, but to act fast, as At Your Service would be all booked up with other clients soon. (Of course, they had absolutely no clients, but thought it best to promote a positive attitude.)

As the appointments came in, the boys placed everything in the computer. They knew they had a few weeks when they could rake after school during the week. (Though daylight savings would kick in soon.) And they could rake every Saturday for the next month, too.

They ended up getting 12 clients, some of whom they would need to do multiple raking appointments for. In the end, they brought in \$800 for their efforts in raking leaves, and they split the money evenly. Josue’s grandparents added another \$100 dollars, since they were very proud of what he had done. DeShawn mentioned what Josue’s grandparents had done to his grandmother. Unfortunately, she could only give him \$25, since she’d been laid off for nearly a year and had only recently returned to work. But his godfather was in town about this time and gave him a gift of \$25 for his birthday.



**1. Why were the boys so successful in their first business partnership?**

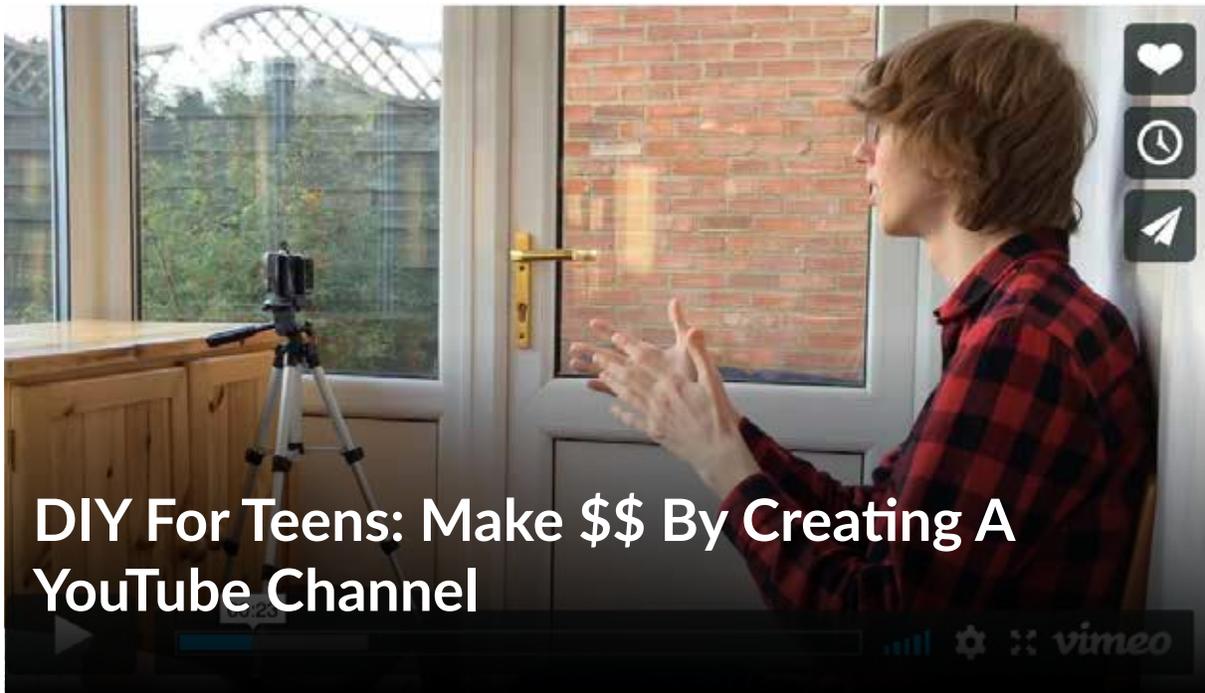
- They had effective marketing (going door-to-door).
- They took time to plan.
- They were born brilliant.
- They honored their commitment to each client.

[To take the side hustle personality quiz, click here >>](#)

<https://centsaiaeducation.com/case-study/case-study-side-hustle-personality/>

## 6 Second TAKE

Jordon Cox—a teen digital entrepreneur and coupon kid of the UK—shows you how to make a profitable YouTube channel using your phone in under three minutes.



## DIY For Teens: Make \$\$ By Creating A YouTube Channel



**JORDON COX**  
July 16, 2016

Jordon Cox is here again! This time showing you how to make a successful YouTube channel with your phone. There's no need to buy expensive equipment, lighting, or editing software—your camera is a mini, affordable film studio.

This savvy teen entrepreneur shows you—in less than three minutes—how to get it done. More importantly, he shares tips on how to make you YouTube Channel profitable.

[To watch the video, click here >>  
https://centsaieducation.com/video/diy-for-teens-make-by-creating-a-youtube-channel/](https://centsaieducation.com/video/diy-for-teens-make-by-creating-a-youtube-channel/)